

REGISTER YOUR ADP iPAY ACCOUNT

START

Click Me! **my.AFW.net** Click Me!

First

Next

READ and COPY Down Notes

ADP iPayStatements

For the following:

- 2019 - 2022 W-2s

Login Note:

- Click on "CREATE ACCOUNT"
- Click on "I HAVE A REGISTRATION CODE"
- Enter **afwco-wisley**
- ID Yourself:
 - Legal First name
 - Full Legal Last Name
 - Year of W-2 - if hired prior to 1/1/20 = 2019, hired in 2020 = 2020, hired in 2021 = 2021, hired after 12/21/2021 = 2022
 - Control Number - Employee ID = **6 digit employee number**
 - Control Number - Company Code" = **NH7**
 - Employee's Home Zip Code (if you moved recently, try your previous zip code)
 - SSA = **SSN with DASHES**
- Fill out Security Contact and Security Questions in time allotted.

[Download Login Instructions](#)

Log onto ADP iPay

Mobile App Note: Click on above link within a mobile web browser.

1

Sign in to ADP

User ID

Remember User ID

Next

Forgot your user ID?

New user? [Create account](#)

2

Create your account

Creating your online account gives you secure and quick access to your personal, pay, HR and company information. It's easy.

Please select an option to continue.

~~FORGOT MY USER ID~~ **NO!**

I HAVE A REGISTRATION CODE

[BACK](#)

3

Enter registration code

Registration code

afwco-wisley

[CONTINUE](#)

4

Identify yourself

First name * **< full legal firstname >**

Last name * **< full legal lastname >**

Service name and document *
W2 Services

VIEW SAMPLE DOCUMENTS

Based on year of hire:

Year of W-2 *	Hired Prior to 2020 = 2019
2022	Hired in 2020 = 2020
	Hired in 2021 = 2021
	Hired after 12/21/21 = 2022

Control number - Employee ID *
000000

Control number - Company code *
NH7

Zip Code *
Employees Home Zip Code

Employee's SSA number * = SSN (Social Security Number)
000-00-0000 **MUST use dashes when entering SSA/SSN**

[CONTINUE](#)

Legal name = Name on Social Security Card

5

Continue with filling out Secure Info and Security Set-up.